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10 May 1963

MEMORANDUM FOR: Chairman, United States Intelligence Board

THROUGH: Executive Director, Central Intelligence Agency  
Deputy Director of Central Intelligence

SUBJECT: Effectiveness Reports on USIB Committee Chairmen

REFERENCE: USIB-C-2.4.1, 21 May 1962

1. This memorandum submits for your consideration and approval "supplements to the annual fitness reports" on certain Central Intelligence Agency personnel who serve part-time as Chairmen of USIB Committees.

2. These reports, as attached, were prepared in draft and forwarded through the Executive Secretary, USIB, by the Deputy Directors, CIA, in accordance with your directive in the memorandum (Attachment B) and pursuant to the implementing instructions from the Executive Director, CIA, contained in the memorandum at Tab A. I have reviewed these reports for consistency, clarity, and for accuracy as to the missions and functions of the several committees involved and have no changes to recommend.

3. You have previously approved effectiveness reports on [redacted] as Chairman, COMOR, and [redacted] as Chairman of the USIB Security Committee; these reports are, therefore, not enclosed.

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ACTION REQUESTED:

4. Your approval and signature on each of the attached reports is requested hereby.

SIGNED

Executive Secretary

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Attachments

Recommend approval by Chairman, USIB, as requested in paragraph 4 above:

Lyman B. Kirkpatrick  
Executive Director  
Central Intelligence Agency

Date

Marshall S. Carter  
Lieutenant General, USA  
Deputy Director of Central Intelligence

Date

USIB/S [ ] (10 May)

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UNITED STATES INTELLIGENCE BOARD

OFFICE OF THE EXECUTIVE SECRETARY

USIB-D-2.4/1  
21 May 1962  
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MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Effectiveness Reports Relative to USIB  
Committee Chairmen

1. Because of the importance of the work accomplished by the various USIB committees, Mr. McCone has stated that he desires to be the "rating official" with respect to effectiveness reports submitted on full-time chairmen of these committees, and that he desires to contribute to the effectiveness reports submitted on part-time chairmen of USIB committees.

2. The various committee chairmen have been notified of this and asked to make necessary administrative arrangements within their departments or agencies to facilitate implementation of this new procedure.

3. As these effectiveness reports come due, the members of USIB will be asked to submit appropriate comments to assist Mr. McCone in the preparation of his evaluations.

4. The Executive Secretary, USIB has been designated as the administrative "point of contact," and correspondence relating to this matter should be addressed to the Executive Secretary.

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Acting Executive Secretary

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